



OUTSPAN MEDICAL COLLEGE

INTERNAL MEMO

FROM: THE DEPUTY PRINCIPAL ACADEMICS

TO: GRADUANDS

DATE: 8TH NOVEMBER 2023

RE: UPCOMING GRADUATION ON 18TH NOVEMBER 2023 AND IMPORTANT DATES.

The Graduation committee would like to inform the graduating class 2023 of the **upcoming Graduation** scheduled for **18th November 2023**. This is a reminder to take note of following important dates pertaining to the graduation.

1. Gown Collection Dates will be from **13th November 2023** to **16th November 2023**.

Distribution Schedule: Mon 13th Nov: CMS/HRIT/DCCP

Tue 14th Nov: OTT

Wed 15th Nov: HSS

Thur 16th Nov: DCN/FND

Kindly note that the college will remain open on **Monday 13th November 2023**, and gown collection will continue as scheduled.

2. Rehearsal Date: **17th November 2023** from 9.00am
3. Gown Return Date: **5th December 2023**

As you look forward to the graduation ceremony, kindly be advised that you will be expected to **adhere** to the Outspan Medical College dress code on rehearsal and graduation day.

From:

Dr. Kiboi,

